



## DALES LETTINGS BOOKING FORM

Please send this form with your initial payment to: Dales Lettings Limited, 7 Church Street, Gargrave, North Yorkshire BD23 3NE

Name: Mr  Mrs  Ms  Miss  Daytime Telephone No. \_\_\_\_\_  
(include dialling code)

Address: \_\_\_\_\_  
Evening Telephone No. \_\_\_\_\_  
(include dialling code)

Post Code: \_\_\_\_\_ Mobile Telephone No. \_\_\_\_\_

Country: \_\_\_\_\_ Email Address \_\_\_\_\_

Number in Party: Adults  Children age 2 upwards  Children Under 2

Holiday dates (Inclusive dates): Arrival Date  Departure Date

Property Name: .....

Booking Deposit (one third of total holiday cost): ..... £

If Booking within 42 days of your holiday, you must pay in full. .... £

Enter the full cottage amount in the box shown opposite.

Total amount paid ..... £

Cheques should be made payable to: Dales Lettings Limited. Please write your name and address on the reverse of the cheque. Initial Payment by card (a surcharge of £4.00 will be made for credit card payments).

Please complete this section if you wish to make your initial payment or total holiday charge by Debit Card (Switch and Delta including Connect) or by Credit Card (Visa and Mastercard).

Card Number:  Valid from and to:  /   /

Issue Number (if applicable):  3 digit security code (on signature strip)

Take my initial payment chargeable now  Also the balance of my account due 42 days

Declaration (please remember to sign and date before posting)

I declare that I am over 18 years of age and agree that this booking is made in accordance with the Booking Conditions (on following page or website). I agree to be held responsible for the balance of hire terms for this property, due and payable in accordance with the Booking Conditions.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## BOOKING CONDITIONS

### 1. BOOKING AND PAYMENT

*Booking more than 42 days in advance*

To secure a booking a deposit of not less than one third of the holiday cost and completed Booking Form must be received within 7 days of the reservation. The balance must be paid not less than 42 days before arrival date. No reminder will be sent.

*Booking within 42 days of holiday*

The total holiday cost is payable immediately.

### 2. IF YOU CANCEL YOUR HOLIDAY

Please telephone us as soon as possible and in any event confirm cancellation in writing by first class post (obtain a proof of postage certificate).

Every effort will be made to re-let the cottage and if successful any monies paid over and above the deposit (which in any event will be retained) will be refunded, but if the cottage is not re-let then the whole of the holiday cost remains due and payable.

3. We reserve the right to cancel or alter the booking arrangements and in case of cancellation by us then we shall be liable to the hirer to return any holiday payment received, but shall have no further liability.

### 4. ISSUE OF REMINDERS

If a cheque is not met on presentation or if it is necessary to send a reminder in respect of payment of holiday cost then an additional charge of £25.00 will become due on each occasion. If payment is not made by way of cleared funds within seven days of default then the holiday will be deemed to have been cancelled by the hirer; any deposit will be forfeited and Condition 2 will apply.

### 5. ARRIVAL

Your cottage is available from 4 p.m. on arrival date. Occupation before 4 p.m. will not be allowed without prior agreement.

### 6. DEPARTURE

The cottage must be vacated not later than 11.00 a.m. on date of departure.

### 7. DEPOSIT

A deposit of £[ ] must be paid on arrival. This will be held by us to apply against repair or replacement and cleaning of fixtures, kitchen items, bedding, towels etc. damaged or soiled otherwise than by usual wear and tear.

### 8. RULES

We aim to provide a relaxed holiday and we make as few rules as possible. Signing the Booking Form means you understand and have agreed to abide by the conditions and rules.

We reserve the right to require any cottage occupants to leave immediately, without refund, if their conduct is considered by us to infringe our rules and to recover any compensation we may pay to others as a result of their conduct.

A. The occupiers of the cottage must not do anything which may cause offence to neighbouring occupiers.

B. The hirer is responsible for the cost of all breakages, damage to any furnishings or to the cottage or any exceptional cleaning. Any damages or breakages must be reported immediately and the cost paid prior to leaving.

C. We are not liable to the hirer or any member of the hirer's party or visitor for the loss of or damage to any of their possessions or belongings, nor are we liable or responsible for any act of negligence or damage or personal injury caused to the hirer or members of the hirer's party or visitors unless arising from our own actions.

D. Pets are not permitted.

E. The cottage is strictly no smoking.

F. The number of occupants of the cottage must not exceed the number stated in the Booking Form unless our prior written approval is obtained.

G. We reserve the right to enter the cottage at any time in case of emergency or for the purpose of maintenance or repair to the cottage or any adjoining property, or for any other reasonable purpose.